

Catholic Parish of West Hove: West Group

First Holy Communion Programme 2026/2027

Application Form [For those entering Year 3-6 of Primary School in September 2026]

Please select the church where you would like your child to receive their First Holy Communion

St George's ☐ (preparation takes place at St Theresa's)	St Theresa's ☐	St Peter's ☐	Sacred Heart ☐	St Mary Magdalen's ☐
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Please complete this form in **BLOCK CAPITALS** and return it to your selected Church by

Tuesday 6th October 2026

(Please note: we have limited spaces. Any late applications, may not be considered for this year's programme.)

About the candidate

First Name: Surname:

Known As: Gender:

Date of Birth:

Have they been Baptised? Yes ☐ No ☐ If **no**, please speak to your Parish Priest

If **yes**; Date of Baptism: Church where Baptised:.....

(Please provide a Photocopy of their Baptism Certificate)

Current School: Year Group (from Sept 2026):

Parent/Guardian Details

Parent/Guardian 1. First Name: Surname:

Relationship to the Child:

Do you have parental responsibility for the child? Yes ☐ No ☐ If no, please provide the name and contact details of the person(s) with parental responsibility:

Parent/Guardian 2. First Name: Surname:

Relationship to the Child:

Do you have parental responsibility for the child? Yes ☐ No ☐ If no, please provide the name and contact details of the person(s) with parental responsibility:

Address:

Phone Number:

Email Address:

**Please note that email will be the main form of communication throughout the First Holy Communion programme. Please provide an active email address that you check regularly.*

Mass Attendance Sunday is a special day when we come together as a Church family to worship God and celebrate Mass. Regular participation in Sunday Mass is an important part of preparing your child for their First Holy Communion.

Which Church do you attend regularly?

Which Mass do you usually attend?

Code of Conduct for Children and Young People

A note for Parents/Carers: Please talk through these expectations with your child in a way that is appropriate to their age and understanding. We want everyone to feel safe, welcome and respected.

Children and Young People Are Expected To:	Children and Young People Have the Right To:
• Be kind, friendly and respectful to everyone. • Listen to and follow the instructions of leaders and helpers. • Behave safely and appropriately. • Respect people, the church and its equipment. • Never bully, threaten, hurt or deliberately exclude others, including online. • Speak to a leader or helper if they feel worried, uncomfortable or unsafe.	• Feel safe, welcome and respected. • Be treated fairly and with kindness. • Take part fully in activities. • Be listened to and have their concerns taken seriously. • Ask for help and support when they need it. • Have their privacy respected, while understanding that information may need to be shared to keep them safe.

Managing Behaviour

Minor incidents will normally be addressed by the group leader. More serious or persistent behaviour may result in temporary or permanent exclusion from the programme. Parents/Carers will be informed where there are ongoing or serious concerns.

Medical Information, Allergies and Additional Needs

Please provide details of any medical conditions, allergies, dietary requirements or other health information that we need to be aware of to help keep your child safe and well during the First Holy Communion programme.

Does your child have any special educational needs or disabilities (SEND), additional needs, or other support requirements that would help us to include and support them during the First Holy Communion programme? If yes, please provide any information that would be helpful for us to know.

If you would prefer to discuss your child's needs in person rather than provide details in writing, please speak to the group leader. Any information shared will be treated sensitively and used only to help us support your child.

Parent/Guardian Commitment

I request that my child be enrolled in the First Holy Communion programme.

I understand that I, or another parent/guardian, should accompany my child and attend **all preparation sessions, Masses and events** that form part of the programme.

I also understand that **regular Sunday Mass attendance** is an important part of preparing for First Holy Communion.

Signed Date:

Data Protection and Privacy

The information provided on this form will be held securely by the parish and used to administer and support the First Holy Communion programme. It will be treated confidentially and handled in accordance with UK data protection legislation, including the UK GDPR and Data Protection Act 2018.

Information will only be shared where necessary for appropriate parish, sacramental or safeguarding purposes.

Consent to the Safe Use of Images (Photography and Filming)

During the First Holy Communion programme, photographs and/or video recordings may be taken to celebrate and share the children's participation with our Church community.

Images may be used in:

- Parish newsletters and publications
- Parish website and social media
- Parish noticeboards and displays
- Materials promoting the First Holy Communion programme

Images published online may be viewed by members of the wider public. We will take care to ensure that images are used respectfully and in accordance with UK data protection and safeguarding requirements.

We intend to keep images for **two years following the First Holy Communion celebrations**. Consent is voluntary and can be withdrawn at any time by contacting the parish office.

For questions or concerns, please contact:

Juliette Sutherland, Parish Safeguarding Representative, sg1.westhove@abdiocese.org.uk

Parent/Carer Consent

☐ I give consent for my child to be photographed and/or filmed during the First Holy Communion programme and for the images to be used as described above.

☐ I have discussed this with my child in a way appropriate to their age and understanding.

Child's Name:.....

Parent/Carer's Full Name:

Signature:.....

Date: